

CONSTITUTION

Article I. *Name*

The name of the organization shall be Guilderland Baseball League, Inc. (LLC)

Article II. *Object*

The purpose for which this League is organized is to develop and operate a community based baseball program for 13 through 25 year old players, within the boundaries of Guilderland, Voorheesville and Berne-Knox-Westerlo school districts. The objective of this League is that through the medium of a supervised, competitive, but fair baseball program, guided and governed by said League, it will seek to implant in the youth of the community, ideals of good sportsmanship, honesty, loyalty, courage and reverence, so that they may be finer, stronger and happier youth who will grow up to be good, healthy adults.

Article III. *Affiliation*

The Guilderland Baseball League, Inc. (LLC), shall be affiliated with Babe Ruth League Inc., Empire State Baseball League, Capital District Men's Baseball League, Eastern New York Mickey Mantle and Eastern New York Connie Mack and shall comply with the principles, rules and regulations enunciated and decreed by said leagues.

Article IV. *Sites of Principle Operation*

The Guilderland Baseball League, Inc. (LLC) shall have as the principle operations site of this league the Town of Guilderland, County of Albany and the State of New York, but may extend in such areas as provided for by the State, Regional and National Headquarters rules and regulations of Babe Ruth, ESBL, CDMBL, ENYMM and ENYCM.

Article V. *Powers*

The Guilderland Baseball League Inc. (LLC) shall have the following powers in addition to the powers expressly or implicitly conferred on it by law:

- A. This League shall make and enforce rules and regulations to govern itself on a local basis, but consistent with and not contrary to any rules and regulations promulgated by Babe Ruth League, Inc., ESBL CDMBL, ENYMM and ENYCM to which this League is subject.
- B. The Guilderland Baseball League Inc. (LLC) shall have the power as a league to solicit contributions, to enter into legal and appropriate fund raising activities, to enter into contracts as approved by the Board of Directors, to hold and own property, if necessary, for the continuation of the life of the League.

Article VI. Membership

- A. Membership shall be open to all eligible players regardless of race, creed, color or sex.
- B. The membership of the Guilderland Baseball League Inc. (LLC) shall consist of those leagues and divisions it deems appropriate, either now or in the future.
 - 1. Babe Ruth Prep Division: 13 year olds
 - 2. Babe Ruth Majors Division: 14 and 15 year olds
 - 3. Senior Babe Ruth 16-18 year olds
 - 4. ESBL Travel Teams for each of the ages 13, 14, 15
 - 5. ENYMM and ENYCM
 - 6. CDMBL: 19 + unlimited age

Article VII: Board of Directors

- A. Guilderland Baseball League, Inc. (LLC) administration shall be governed by the Board of Directors. The Board of Directors will consist of an Executive Board and no more than 6 additional Board Members.
- B. The Executive Board will consist of 7 members. President, Vice President, Treasurer, Secretary, Concession Manager, Facilities Supervisor and Travel Program Coordinator. The Executive Board is charged with oversight of daily operation of the League.
- C. The 6 additional Board Members will be charged with fulfilling assigned responsibilities from the Board of Directors Assignment worksheet. These assignments must be completed before the conclusion of the Annual Meeting. Any additional responsibilities will be assigned to committee chairs.
- D. The Board of Directors shall be elected at the Annual Meeting of the league, and shall be elected by a majority vote of those Board Members from the previous season and who are in attendance at the annual meeting. Those Board Members elected at the annual meeting will serve in their specified responsibilities immediately following their election and shall serve until the next Annual Meeting.
- E. Each member of the Board of Directors shall be entitled to one vote at each meeting at which they are in attendance.
- F. The Board of Directors shall have the power to conduct all business of the League and shall decide questions of policy and shall set an agenda and bring proposals to each Board Meeting.
- G. Vacancies and/or additions to the Board of Directors shall be filled by a majority vote of the Board of Directors.
- H. Members of the Board of Directors must attend all regularly scheduled board meetings. In the event a member of the Board of Directors is absent at 3 board meetings, the board member may be dismissed by a majority vote of the Board of Directors in attendance at the deciding board meeting.

Article VIII: Committees

- A. The Guilderland Baseball League, Inc. (LLC) shall determine the committees necessary to carry out the full and equitable operation of the League. Any additional responsibilities will be assigned to committee chairpersons, selected by the Board of Directors and each chairperson will report to a selected member of the Board of Directors.

Article IX: *Meetings and Quorum*

- A. Regular Meetings: There shall be monthly meetings of the Guilderland Baseball League Inc. (LLC), to be held on a regular and timely schedule. There shall be a minimum of one (1) monthly meeting.
- B. Annual Meeting: There shall be an Annual Meeting of the Guilderland Baseball League, Inc. held in October of the same calendar year as the season for which the Board of Directors served.
- C. Special Meetings: Special meetings of the Guilderland Baseball League, Inc. (LLC) may be held at the request of any member of the Board of Directors. All Board Members must respond to the individual board member who is requesting the special meeting by means of e-mail, phone call or direct discussion prior to the setting of the time and date of the special meeting request.
- D. In the event that a Special Meeting is requested, a 24 hour notification is sufficient.
- E. A quorum must be present for any voting to occur.
- F. A quorum at any Guilderland Baseball League, Inc. meeting shall consist of the presence of at least two-thirds (2/3) of the total number of Board of Director members.

Article X: *Amendments*

- A. Proposed amendments to the Guilderland Baseball League, Inc. Constitution must be submitted in writing to the Board of Directors.
- B. At least one (1) week and no longer than three (3) weeks shall be allowed for the Discussion of the proposed amendment. The Board of Directors will vote at the first scheduled meeting on accepting the proposed amendment after the allotted time for discussion has elapsed.
- C. The adoption vote requirement for an amendment shall not be less than two-thirds (2/3) of the total number of Board of Director members.

BY-LAWS

Article I: Board of Directors Responsibilities

A. President

1. The President oversees all aspects of the League and participates with all Board Members and any appointed chairpersons.
2. The President shall preside at all meetings of the Board of Directors.
3. The President shall enforce the Constitution, by-laws and local rules of the Leagues.
4. The President may appoint all Standing and Special Committee Chairperson, with the approval of the Board of Directors.
5. The President will have the tie-breaking vote at any and all meetings.
6. The President will serve on the Disciplinary Committee.
7. The President will keep in contact with all State and District Commissioners.

B. Vice President

1. The Vice President shall preside at all meetings in the absence of the President.
2. The Vice President assumes the office of the President if that office becomes vacant and holds such office until the following election.
3. The Vice President oversees the League Operations.
4. The Vice President will perform any other duties as may be required of him or her.
5. The Vice President will serve on the Disciplinary Committee.

C. Secretary

1. The Secretary shall keep all records and minutes of all meetings. Copies of the meeting minutes shall be presented to the Board of Directors within 7 days of the monthly meeting.
2. The Secretary shall notify all parties necessary of all meetings in writing and in a timely manner and include the applicable agenda for each meeting.
3. The Secretary will accept and record all members' names and the committee(s) on which they serve.
4. The Secretary will assist with roster preparation for Guilderland Babe Ruth.
5. The Secretary will accept names submitted for candidates to go on the slate for elections at the annual meeting and record them in the monthly minutes.

D. Treasurer

1. The Treasurer shall be the custodian of all books of his office and perform all duties pertaining to his office.
2. The Treasurer shall receive all monies, give a receipt for all monies received and keep a precise record of all monies received, including the date received, the source and the amount.
3. The Treasurer shall pay all bills in a timely manner. The Treasurer shall keep a precise record of all expenditures of League funds, including the date of the expenditure, the purpose of the expenditure, the name of the individual or organization receiving the payment and the amount of the expenditure.
4. The Treasurer shall make available all financial records to the Board of Directors at each board meeting.

E. Concession Manager

1. The Concession Manager shall be responsible for oversight of Dutchmen Field and Tawasentha Park concession stands.
2. The Concession Manager will oversee all purchases of food product for both stands
3. All money received via purchase of product, will be counted daily and deposited twice a week or more frequent if needed.
4. Prior to the start of Spring ball and FallBall the Concession Manager will review with all team parents the operation and closing of the stand during and after each game.

F. Facilities Supervisor

1. The Facility Manager shall be responsible for the oversight of Dutchmen Field and Tawasentha Park facilities. This includes field, buildings, machinery and surrounding grounds.

G. Travel Coordinator

1. The Travel Coordinator shall be responsible for the oversight of all Travel teams at every level.
2. Meetings for each level and with associated leagues will be attended by the travel coordinator or an assistant selected by the Travel Coordinator and approved by the Board of Directors.

ARTICLE II: Elections

- A. All Board of Director members are elected to a one (1) year term.
- B. All Board Members must submit a letter of intent for the position they are interested in on the Board of Directors. Letters are to be received by the President 2 weeks prior to the date of the Annual Meeting. All letters are to be sent to the President and each letter will be forwarded to all other Board Members. If a letter of intent is not received 2 weeks prior to the Annual Meeting date, the letter will be considered for election at the next board meeting.
- C. Board of Directors elections shall be conducted by written ballot and counted by the Secretary and Vice President.
- D. Before the conclusion of the Annual Meeting, all duties will be assigned to each member of the Board of Directors as designated on the Guilderland Baseball Board of Directors Responsibility Assignment form.
- E. The Chairperson of all standing committees shall be appointed by the President and approved by Board of Directors. Committees shall report to the Board of Directors
- F. All positions must be voted on by the Board of Directors and will be filled by a majority vote of all voting members present.
- G. Before the conclusion of the Annual Meeting, all duties will be assigned to each member of the Board of Directors as designated on the Guilderland Baseball Board of Directors Responsibility Assignment form.

ARTICLE III: Membership

- A. Any individual interested in becoming a board member, must submit in writing their intentions and interest. It is to be received by any board member at least 2 weeks before the Annual Meeting or two weeks before the next board meeting for consideration.
- B. Any person who has exhibited concern and fairness for all children and who has agreed to abide by the rules, regulations, polices and values set forth by Guilderland Baseball League Inc. will be considered for a Board of Directors position.
- C. A member in good standing is a Board Member in Guilderland Baseball League Inc. who attends all scheduled meetings, who serves on a standing committee and is fully committed to the Guilderland Baseball Inc. He or she shows an objective, fair attitude toward all discussions concerning the operation of the League and acts accordingly for the League's best interest. If a member is unable to attend and therefore misses three (3) consecutive Board of Director meetings or 3 in the 12 month term, the Board of Directors reserves the right to review the member's appointment to the Board. If a member is unable to attend a Board of Directors meeting he or she must notify the President, Vice President or Secretary.
- D. Any member may submit a letter of resignation at any time between the Annual Meetings. His/her position will be filled as soon as possible by the majority vote of the Board of Directors.
- E. Any member may be voted out of membership if he/she violates the Constitution, By-Laws, principles, policies and values set forth by Guilderland Baseball League Inc. This expulsion would take place by a two-thirds (2/3) vote of the total number of Board of Directors present at the meeting.

ARTICLE IV: Rules and Regulations

- A. Rules and Regulations set by Babe Ruth Baseball, Empire State Baseball, Capital District Men's Baseball, Eastern New York Mickey Mantle and Eastern New York Connie Mack and duly established by the respective state and Provincial organizations, are to be considered binding on this League.
- B. All rules and regulations stated in the Babe Ruth Handbook, ESBL, ENYMM, ENYCM rule books are to be considered binding on this League.
- C. Exception: Any rule, regulation or policy established at the local level that does not contradict or usurp Babe Ruth League, Inc., ESBL, ENYMM and ENYCM intents or values, and which has been adopted by the local league to ensure more equity, fairness and ease in operation. See Guilderland Baseball League Local League Rules.

ARTICLE V: Procedures

- A. An order of business should be specified for all meetings. "Roberts Rules of Order" shall be followed on all matters not covered in the Guilderland Baseball League Constitution and By-Laws.

ARTICLE VI: *Finances*

- A. The fiscal year for Guilderland Baseball League Inc. shall be January 1 through December 31.
- B. Any purchase not budgeted for and over \$500 must be approved by the Board of Directors.
- C. The Board of Directors may enter into any contract deemed to be for the betterment and furtherance of Guilderland Baseball League Inc. with a majority vote of the Board of Directors.

ARTICLE VII: *Team Manager Selections – All Teams*

- A. Any individual interested in managing a team is to submit in writing to the President, their desire to manage the specific age and level of the team of interest.
- B. If there are 2 or more individuals interested in managing the same team, the Board will decide among those names indicated and determine who will manage each team. If warranted, managers will be asked to come to a board meeting prior to a board decision being made.
- C. The President will forward each letter, in entirety, to all Board Members for review.
- D. At the next board meeting, Board Members will discuss and vote on who will manage each team.
- E. FallBall will follow the same process at the August board meeting.
- F. Each manager will submit in writing to the President, the contact information of the Team Parent and Field Assistant prior to the 1st practice or game. This information will be forwarded to the Concession Manager and Facility Supervisor upon receipt.
- G. All managers, or a representative from each team, will be present at the monthly board meetings from the time they are appointed thru the July meeting (Spring Ball) and thru the November meeting (FallBall). Managers or team representatives have no voting privileges.
- H. Board meeting agendas will be structured to address all manager issues/concerns in the first 30 minutes of each meeting. Managers are dismissed after discussing requiring their presence has been completed.

ARTICLE VIII: *Travel Teams: ESBL 13 – 15 Year Old Age Group*

- A. Travel team players must register and must play in the Guilderland Baseball League regular season program for the 13 to 15 year old age group.
- B. The number of travel teams for each age (13 to 15) will be determined by the number of players who have registered and indicated an interest in the tryouts for their specific age.
- C. Guilderland Baseball League, Inc. will not allow a player who participates on an outside travel program to play in the regular season program.
- D. Guilderland Baseball League, Inc. will not allow a “hand-picked” team to play under the Guilderland Baseball League, Inc. umbrella. All players must go through a tryout process. (The exception to this rule is the 16 to 25 year old age group.)
- E. The tryouts will be over seen by a variety of baseball, non-league personnel at the request of the Board.
- F. Tryouts will be held during the Fall Ball season.

ARTICLE IX: *Travel Teams: 16 - 18 Year Old Age Group*

- A. Three distinct brackets make up this division
 - 1. ENYMM Mickey Mantle (16u)
 - 2. ENYCM Connie Mack (18u)
 - 3. Senior Babe Ruth (16-18)
- B. ENYMM and ENYCM and ESBL teams play at a higher competitive level than SBR.
- C. Player selection to any of these teams will be done by the ENYMM, ENYCM and Senior Babe Ruth Team Managers, Travel Team Coordinator and President of the League.

ARTICLE X: *CDMBL Guideline: 19 + Unlimited Age Group*

- A. All players are registered thru CDMBL.
- B. The team will pay to Guilderland Baseball, Inc a user fee of \$70 per game. Scheduled night games will have an additional \$50 added to the base user fee.
- C. Team roster will consist of players from the surrounding area, with the opportunity to all Guilderland Baseball eligible players to attend and participate in, the annual tryout for this team.

ARTICLE XI: *All Star Team Draft Guidelines*

- A. **4 players** are voted on by the players with a ballot the week before the All Star draft (they can't vote for their own teammates) – 13's vote for 13's, 14's vote for 14's and 15's vote for 15's.
- B. **4 players** are voted on by the regular season managers - vote to take place by ballot at the All Star draft (managers cannot vote for players on their own team, but will be given an opportunity to promote the players on their team that they think deserve recognition before the vote takes place). REMINDER - vote is based on regular season performance - NOT travel team performance. There may be a player who is not on travel team who deserves a spot on the All Star team, based on his regular season performance.
- C. **3 players** are selected by the All Star manager.
- D. 1 player is selected by the President.
- E. The All Star manager must have completed the certification program to manage an All Star team.
- F. The All Star manager will make his selections after the meeting has completed and will notify the President and Player Agent within 24 hours.
- G. An All Star team composition is made of no fewer than 12 players according to Babe Ruth Headquarter rules. It is the All Star manager's decision to carry extra players, up to a maximum of 15 players. The 3 additional players will be added to the team after consulting with the President.
- H. This procedure allows a player FOUR ways to make a team, thereby discouraging favoritism or making it a popularity contest.

Amended: August 2014

Signed September 2014

President of Guilderland Baseball League Inc.

Treasurer of Guilderland Baseball League Inc.

Secretary of Guilderland Baseball League Inc.